

THE CARING PLACE
@ Miami Rescue Mission | Broward Outreach Centers
IRA Sample Letter of Instruction



305-571-2200 (MRM/BOC Planned Giving Department)

Owner/Donor Name

Address

City, State, ZIP

To: IRA Administrator

Dear Sir or Madam:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account (IRA), Account # _____. This distribution is intended to be an IRA Charitable Rollover, as authorized by Section 408(d)(8) of the Internal Revenue Code.

Please issue a check in the amount of \$ _____ payable to Miami Rescue Mission and/or Broward Outreach Centers and send the check to the following address:

The Caring Place
@ Miami Rescue Mission | Broward Outreach Centers
Attn: Marilyn Brummitt, VP
3553 NW 50th Street
Miami, FL 33142

Miami Rescue Mission | Broward Outreach Centers tax ID number is: 59-1743865, and is a qualified charitable recipient for this transfer. It is my intention to have this transfer be a Qualified Charitable Distribution that will qualify for exclusion from my taxable income during the 20_____ tax year.

Important:

In your transmittal to Miami Rescue Mission | Broward Outreach Centers please indicate my name and address as the donor of record in connection with this transfer, and please copy me on your transmittal.

If you have any questions I can be reached at _____. Thank you for your assistance in this matter.

Sincerely,
